

**Group Captain Name** (up to 4 tables): \_\_\_\_\_ **Table No.** (leave blank): \_\_\_\_\_

**Form Purpose:** Use this form to plan / organize seating for party sizes between 11 and 48 people. Single Group Parties of 1-11 guests can ignore this form.

**Submission:** Submit stapled forms to Ms. Irwin between 27 April – 1 May in Student Services

**Instructions:**

- **Review grad newsletter information on Group Captains**
- **No more than 4 of these planning forms** (a maximum of 44 guests) should be grouped together under one group captain.
- Tables under the same GC will be seated together. Use this form to ensure tables are planned as preferred.
- Graduands attending the banquet are responsible for purchasing tickets for both themselves and their guests.
- Ticket purchase is done online. You will specify Group Captains during the purchase process.
- Table seating will be done randomly by event organizers.
- All outstanding fees must be cleared in Rycor for Grad Tickets to be purchased. **No tickets will be sold after 20 April**
- **Families will be notified if we are able to accommodate their extra ticket requests, and those tickets will be added to their School Fees for purchase. Extra ticket requests are not guaranteed.**

**GRADUATION BANQUET AND DANCE TABLE PLANNING**

**April 21-30: Submit table planning documents to Ms. Irwin in Student Services**

**Group Captain Name** (up to 4 tables): \_\_\_\_\_ **Table No.** (leave blank): \_\_\_\_\_

	<b>GRAD</b>	<b>PARENT</b>	<b>GUEST</b>	<b>Guest First Name</b>	<b>Guest Last Name</b>	<b>Regular Meal</b>	<b>Vegan / Veg.</b>
<b>1</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>2</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>3</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>7</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>8</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>9</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>10</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>